



## APPLICATION FORM

### Primary Account Holder

**Title :** \_\_\_\_\_  
**First Name :** \_\_\_\_\_  
**Surname :** \_\_\_\_\_  
**Date of Birth :** \_\_\_\_\_  
**Nationality :** \_\_\_\_\_

#### Physical address :

\_\_\_\_\_

**P. O. Box number :** \_\_\_\_\_

**Email address :** \_\_\_\_\_

**Social Media Handle : (Facebook)** \_\_\_\_\_ **(Instagram)** \_\_\_\_\_

**Tel#:** (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

### Secondary User

**Title :** \_\_\_\_\_  
**First Name :** \_\_\_\_\_  
**Surname :** \_\_\_\_\_  
**Date of Birth :** \_\_\_\_\_  
**Nationality :** \_\_\_\_\_

#### Physical address :

\_\_\_\_\_

**P. O. Box number :** \_\_\_\_\_

**Email address :** \_\_\_\_\_

**Social Media Handle : (Facebook)** \_\_\_\_\_ **(Instagram)** \_\_\_\_\_

**Tel#:** (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_



### Shipping address:

3387 SW 13th Avenue

Fort Lauderdale,

Florida, 33315

USA

Please [click](#) here to read the Home Shopping service agreement terms and conditions

### Acknowledgement

By ticking the box /signing below the customer acknowledges having read all the terms and conditions and agrees to abide by these operational regulations and is in full agreement to their enforcement for the efficient processing of their Home Shopping packages.

☐ I agree

**Applicant's signature:** \_\_\_\_\_

**Date** \_\_\_\_\_ **20** \_\_\_\_\_.

### AUTHORISED PERSON (If applicable)

Person authorized to collect packages on behalf of primary account holder and or secondary user.

Name of authorized person: \_\_\_\_\_

### Kindly indicate where you learnt of our Home Shopping (ocean freight) service

- |   |   |  |
|---|---|--|
| <input type="radio"/> Radio advertisement | <input type="radio"/> Newspaper advertisement | <input type="radio"/> Flyers/posters                 |
| <input type="radio"/> Facebook            | <input type="radio"/> Instagram               | <input type="radio"/> Government of Anguilla website |
| <input type="radio"/> Email               | <input type="radio"/> Friend                  | <input type="radio"/> Promotional event              |
| <input type="radio"/> Family member       | <input type="radio"/> Postal employee         | <input type="radio"/> Other (state) _____            |



## AGREEMENT

This agreement is made between the applicant hereinafter referred to as Customer and the General Post Office and shall be governed by the following terms and conditions to which the above parties do agree:

IT IS AGREED that:

(1) **The General Post Office** will:

- a. Rent its ocean freight US address, as stated on the application form, to the Customer and is renewable annually.
- b. Advise Customers by email of packages received, amounts due and credit balance on account.
- c. Grant subscribed Customers access to the General Post Office Online System to view account information, upload invoices and remit payment for packages received.

(2) **The Customer** is required to:

- a. Pay to the General Post Office an annual subscription fee for the use of its ocean freight US Address. This fee is payable pro ratio on the opening of the account. **Subscriptions becomes renewable on 1<sup>st</sup> March of each year.** By remitting payment for annual subscriptions fees, the Customer accepts the terms and conditions of the existing agreement.
- b. Collect packages within 9 days of receipt of notifications to avoid suspension of accounts. All uncollected packages should be collected at the same time. **Fragile and or hazardous merchandise, plants/seeds/bulbs and perishable food items should be collected immediately.**



- c. Upload invoices to the General Post Office Online System **BEFORE** packages leave the USA. Uploading of invoices is required for local and USA Customs import and export requirements and for insurance purposes. **The General Post Office management and or employees will not be held liable for erroneous information being provided by customers whether intentionally or unintentionally.**
  - d. Inform the General Post Office in writing or by completing the **Amendment to Home Shopping account** form of their intent to close their account. **All outstanding balances must be settled, inclusive of charges on uncollected are unclaimed packages, before an account can be closed.** Failure to inform the General Post Office will result in annual subscriptions fees being automatically deducted from the account.
- (3) Customer's account will be debited with the relevant freight charges for each ecommerce package imported.
- (4) The Customer agrees not to use this medium to import into Anguilla: **Pornography, controlled drugs, alcohol, firearms, radioactive material, material related to the practice of witchcraft and other like items, or other items prohibited under the laws of Anguilla.**
- (5) **A daily storage fee** per cubic foot, as per EX MEM **11/394** will be charged on packages remaining in the Post Office storage facility. The fee will commence on the **tenth day** after the notification of arrival of packages have been emailed to customer.
- (6) **A maximum of two (2) persons** are allowed to one account; a primary account holder and a secondary user.
- (7) The primary account holder is allowed to authorize **ONE** person in addition to the secondary user listed on the account to collect packages on their behalf.



- (8) A valid photo identification is required of each person visiting the General Post Office to collect packages
- (9) Packages remaining uncollected after 10 weeks will be turned over to the Anguilla Customs Department, for auction.
- (10) The General Post Office reserves the right to suspend or terminate an account if the same is not in good standing and is suspected of fraudulent and or illegal activity.